



ROCKVILLE UNITED METHODIST CHURCH

Weddings



WELCOME

Weddings at RUMC

We are so pleased you are considering Rockville United Methodist Church for your wedding! Here at RUMC, our mission is making disciples of Christ to reach and love our neighbors! If you have not already visited our church, we encourage you to arrange a tour of our facilities to ensure that we meet your needs!

Call the church office to make your appointment:

Mon-Friday 9 am- 3 pm | 301-762-2288

rockville_umc@rockvilleumc.org

A photograph of a wedding couple in a black suit and white dress embracing outdoors. The groom is on the left, wearing a black suit, white shirt, and red tie. The bride is on the right, wearing a white wedding dress. They are standing in front of a blurred background of trees and a building.

SCHEDULING

Step-by-step *guide*

1. Reach out to the church

Members- Ask for Rev. Martha Meredith and schedule your pre-marital sessions.

Non-Members- Ask for the Facilities Manager, Ed Bowling.

2. Please pick up a copy of our Wedding Information sheet and return it to the church office.

3. Pay the deposit and book your date

All final fees are due 30 days prior to wedding

4. Obtain a license from the Marriage License Division of the State of Maryland Circuit Court in Rockville.

Please apply for the license at least 4-6 weeks in advance:

240-777-9450



Your Wedding
at RUMC

photo by Jen Tiley Photography

WEDDING FEES

For Members

The Bride and/or Groom must be current members for at least one year when scheduling the ceremony

Facilities

*payable to Rockville United Methodist Church

Sanctuary	\$150.00
Chapel	\$100.00
Altar Candles	included

Not included in facilities fees: organist, soloist, flowers, unity candle

Pastor Services

There is no set fee for the services of the pastor for RUMC members.

You may also choose to bring your own pastor to officiate at your ceremony.

WEDDING FEES

Wedding Coordinators

RUMC requires the use of two in-house wedding coordinators. Your coordinators will be assigned 1 month prior to your wedding

2 Wedding Coordinators	\$350.00
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Custodial Services and Set Up

*payable to Pedro Aceves	\$150.00
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Organist

fees for service vary	\$250.00 - \$350.00
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Singer/Soloist

*payable to Melissa Cregger	\$200.00
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Photographer

*payable to Amanda MacPhee	Please contact directly for pricing
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SPECIFICS

Rules *and* Regulations

The Basics

To reserve the church for your ceremony, you will need to reserve the facilities for at least 3 hours.

Please allow an hour and a half prior to the ceremony for:
Delivery and arrangement of flowers, set-up by photographers, arrival of the wedding party, time for the bride to dress and prepare, the arrival of ushers and the seating of guests.

One hour after the ceremony is usually needed for the receiving line if scheduled, photography, and the departure of guests.

If you believe that additional time will be needed for your wedding, please discuss this with the facilities manager when you schedule your wedding.

SPECIFICS

All participants of the wedding party must be present and on time for the rehearsal and the wedding ceremony. It is your responsibility as the bride and groom to ensure that everyone arrives on time. To avoid conflicts with other church events, your rehearsal and wedding must begin and end on time.

All persons entering Rockville UMC are expected to dress in a manner appropriate for a house of worship and to exhibit behavior that is respectful of the church and other people.

Alcoholic beverages, drugs, and cigarettes are not allowed on church property. The wedding will not proceed if any member of the wedding party is under the influence of drugs or alcohol.

The following is prohibited on church property at any time: Alcoholic beverages, smoking, the throwing of rice, confetti, or birdseed. The church is not responsible for the personal items of guests. The church expects the bride and groom to follow these policies and inform their guests and wedding party about them as well.



SPECIFICS

Wedding Coordinators

Our Wedding Coordinators assist in planning and directing wedding ceremonies at Rockville United Methodist Church. You are encouraged to arrange a meeting with them as soon as they are assigned. They will assist you with all of the practical matters pertaining to the wedding setting.

Your coordinators will meet with your florist and photographer at the church to answer any questions or discuss specifics about your arrangements, and they will share all relevant church policies.

Your coordinators will also be in attendance at your rehearsal to ensure that every member of the wedding party understands the importance of their part in your wedding, and ensuring that your wedding will be the special event that you want.

Music

Our Sanctuary contains a 35-rank Moller pipe organ and both the Sanctuary and Chapel have pianos. You may consult with the organist assigned to your wedding about prelude, processional, and recessional music.

SPECIFICS

Flowers

Flowers may be placed on stands at either side of the communion table or on window stands or other locations in the church.

If you plan on any decorations beyond normal floral arrangements, we ask that scotch tape, thumb tacks, or plastic holders not be used in connection with your decorations. The use of ribbons or chenille stems is suggested.

Please recognize that our church is a worshiping community and that we observe the liturgical year. A wedding held in our church takes place in the existing, ongoing worship life of the congregation.

The Church has seasonal flowers, decorations, symbols, and banners that cannot be removed from the church. Consequently the “look” of our sanctuary changes with the Church Season. Sometimes there are special flowers, wreaths, or banners. Please do not ask for sanctuary decorations to be removed for your wedding. You may ask the church office about what you expect to find in the sanctuary on the date of your wedding.

SPECIFICS

Photography

The United Methodist Church considers weddings a form of worship. The bride and groom are expected to inform their photographer and guests of the following rules of etiquette:

Photographs may be taken in the rooms where the bridal party is assembled until 15 minutes before the ceremony.

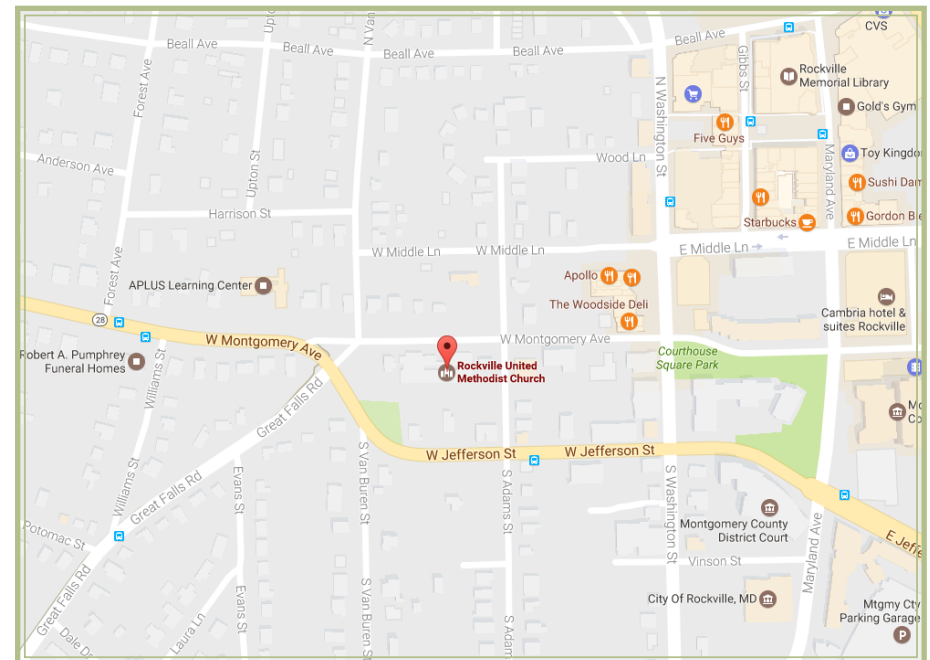
During the ceremony, flash, spotlights, or floodlight equipment is not allowed.

Photographs may be taken the sanctuary or chapel after the ceremony. Positioning of videographers is at the discretion of the pastor.

OUR LOCATION

Our two Parking lots accommodate approximately 120 cars. The bride and groom are responsible for informing their guests to refrain from parking in the pastor's spaces, handicapped spaces, spaces marked with highway cones, or next to any curbs painted yellow.

Rockville UMC is bordered by Montgomery Avenue and Jefferson Avenue (Route 28). There is no parking on these streets. Parking on other adjacent streets may require a residential parking permit.





Making
Disciples of Christ
to reach & to love
our
neighbors

Rockville United Methodist Church

112 W. Montgomery Ave | Rockville, MD | 20850

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